

DOUGLAS COUNTY LIBRARIES
Board of Trustees Meeting
November 16, 2016
James H. LaRue Library
Highlands Ranch, CO

President Morris called the meeting to order at 7:00 p.m.

The following were present:

TRUSTEES: John Beckwith, Eleanor Brown, John Howe, Bob Morris, Janiece Murphy and David Williams

Ron Cole was absent. The absence was excused. A quorum was present.

STAFF: Bob Pasicznyuk, Tammy Clausen, Amber DeBerry, Art Glover, Sheila Kerber, Amy Long, Sharon Nemechek, Rick O'Dell, Patti Owen-DeLay and Adam Speirs

GUESTS: Pam Ridler, Castle Rock Chamber of Commerce

PUBLIC COMMENT: None

CONSENT AGENDA

MOTION 16-11-01: Beckwith moved and the motion carried unanimously to approve the consent agenda.

PRESENTATIONS

Artfest Thank You: Pam Ridler, Castle Rock Chamber of Commerce presented a 27th Annual Castle Rock Artfest at Castle Rock print to the Board of Trustees.

Douglas County History Research Center Digitization: Sharon Nemechek introduced Adam Speirs, Archivist with Douglas County History Research Center (DCHRC). Speirs shared the evolution of digital preservation and the plans for digital preservation within the research center.

Library Bike (Bikebrary): Tammy Clausen and Amy Long shared the history and use of the Library Bike, or as they refer to it, the "bikebrary".

STRATEGIC REPORT

Pasicznyuk shared information on the journey of play the District is embarking on stating that the District wants to imbibe play to both model it and share it as a tool of learning.

DISTRICT BUSINESS

No conflicts of interest were declared.

Bylaws and Policies Committee (John Howe)

Howe presented a revised Reserves Policy to address the decision to mitigate insurance premium costs with higher deductibles for some policies.

MOTION 16-11-02: Howe moved and the motion carried unanimously on first reading to approve the revised Reserve Policy.

Due to lack of a full board, the Reserve Policy will go to second reading at the December meeting.

Buildings and Grounds Committee (John Beckwith)

The Building and Grounds Committee discussion will be handled in Executive Session.

Finance Committee (John Howe)

Glover reported on updates to personnel and benefit costs included in the 2017 budget, highlighting salary adjustments both for market and new legal pay threshold requirements for exempt employees.

Government Relations (John Beckwith)

Beckwith reported that the Board had a strong presence at the recent Partnership of Douglas County Governments Caucus night.

Beckwith inquired about art that has been featured at the libraries through the Art Encounter Program. DeBerry responded that Art Encounter programs are handled by individual municipalities and art displayed is displayed for sale and artist exposure. DeBerry additionally shared that the District has an art committee that has been the review and recommending body for art in the libraries.

Human Resources (Janiece Murphy)

Murphy asked for a motion to enter into the director's contract, discussion and review of which happened at the October Board meeting.

MOTION 16-11-03: Murphy moved and the motion carried unanimously to enter into a one-year contract with Library Director, Pasicznyuk in 2017.

Murphy explained that the 2017 Holiday and Closure Schedule the Board approved by motion in October had an error. Veteran's Day is not a library closure date. The corrected, revised 2017 Holiday and Closure Schedule is presented for adoption.

MOTION 16-11-04: Murphy moved and the motion carried unanimously to accept the revised 2017 Holiday and Closure Schedule.

FOUNDATION REPORT

Colorado Gives Days is December 6, 2016. Murphy encouraged Trustees to donate on behalf of the Douglas County Libraries Foundation. Donations are advantaged when made in conjunction with Colorado Gives Day.

EXECUTIVE SESSION

MOTION 16-11-05: As per Colorado Open Meeting Law Morris moved to enter into Executive Session for discussion of Purchase, sale, lease of any real or personal property as authorized by C.R.S. §24-6-402(4)(a).

The board went into executive session at 8:04 p.m.

RETURN TO OPEN MEETING

Morris returned the Board to open meeting at 8:24 p.m. stating for the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of Colorado Open Meeting Law, I ask that you state your concerns for the record.

No concerns were noted.

UPCOMING MEETINGS

Board Meeting: 7:00 p.m. on Wednesday, December 14, 2016, Philip S. Miller Library, Castle Rock Bank Meeting Room, Castle Rock, CO, 6:30 p.m. dinner.

Executive Committee Meeting: Noon on Wednesday, January 11, 2017, Parker Library, 2nd Floor Conference Room, Parker, CO

OTHER CALENDAR ITEMS

Foundation Annual Meeting: Noon on Monday, January 9, 2017, Castle Pines Library, 1st Floor Conference Room, Castle Pines, CO

Morris adjourned the meeting at 8:27 p.m.

Respectfully submitted,



David Williams, Secretary, Board of Trustees

Minutes prepared by Patti Owen-DeLay

