

DOUGLAS COUNTY LIBRARIES BOARD BUSINESS MEETING

Wednesday, April 29, 2026, 5:30 p.m., Lone Tree Library, Lone Tree, CO

Call meeting to Order

Attendance

Guests

Public Comment

Consent Agenda Recommendation(s) Memo [page 3](#)

1. Minutes 032526 Business Meeting [page 4](#)

Presentations:

- Annual Audit Report, Matthew Miller, McMahan CPA

Library Business

Do any board members have a conflict of interest to disclose regarding any of the matters below? If so, please recuse yourself, and return to the meeting after the discussion has ended.

Action & Discussion Item(s)

- LED Light Replacements (CAP, HI, LT, PA) [page 8](#)
- Follow up from Board Retreat re: Strategic Planning
 - i. Strategic Planning Task Force final report
 - ii. Strategic Planning Plan post Retreat [page 11](#)
- Executive Session – Security Details Memo [page 13](#)

Executive Library Director Update

- Written Report [page 14](#) including:
 - Summary of Citizen Review Request
 - Draft Board Business meeting layout to allow for meetings also being virtual

Partner Reports

- Douglas County Youth Initiative
- Partnership of Douglas County Governments
- Douglas County Libraries Foundation

Executive Session – Security Details

Pursuant to Colorado Revised Statutes Section 24-6-402(4)(d), for the purposes of discussing specialized details of security arrangements or investigations, including defenses against terrorism, both domestic and foreign, and library cyber security.

Trustee Comments and Questions

- Recognition of Trustees Receiving Volunteer Service Awards

Upcoming Board Meetings

- May 14, 2026, Executive Committee Meeting, Castle Pines Library, Castle Pines, 8:00 a.m.
- May 27, 2026, Lone Tree Library, Lone Tree, Colorado
 - Board Study Session, 4:00 p.m. (Dinner at 5:00 p.m.)
 - Board Business Meeting, 5:30 p.m.
- **Save the Date:** July 29, 2026, Board Informal Breakfast Meeting at Louviers Village Club Library, 8:00 a.m. - 9:30 a.m.

Adjourn

MEMO

To: Douglas County Libraries Board of Trustees

Date: April 2026

From: Patti Owen-DeLay

Subject: Consent Agenda

Issue: Review and approve Consent Agenda item(s).

Discussion:

The Consent Agenda follows the process outlined below:

- Items will be added as norm or appropriate for the Consent Agenda
- Consent Agenda items are not discussed.
- It takes a motion and unanimous vote to add items to the Consent Agenda
- Any one board member can request to pull consent items for discussion, that item will be moved for discussion and action under Library Business
- Motion recommendation will be accepted as proposed; if an amended motion is needed, the item will be pulled from the Consent Agenda to accomplish this.
- To pull an item from the Consent Agenda, tell the meeting chair that you would like to pull ___, stating the item number.
- Item(s) moved will be handled first as under Library Business unless the Board takes a motion to do something different with the item.

Consent Agenda Items for this meeting are:

1. Minutes 03/25/2026 Business Annual Meeting

Recommendation: Move to approve the Consent Agenda items as presented (or as amended if an item or items were pulled).

The motion in the board meeting minutes will name all items approved as part of the Consent Agenda.

DOUGLAS COUNTY LIBRARIES
Board of Trustees Business Meeting
March 25, 2026
Lone Tree Library, Lone Tree, CO

President Nolan called the business meeting to order at 5:30 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries (DCL) Bylaws.

The following were present:

TRUSTEES: Pam Hampton, John Kennedy, Terry Nolan, Zach McKinney, Taylor Watson, Amy Windju, and Ted Vail

Kennedy attended virtually.

STAFF: Bob Pasicznyuk, Jill Corrente, Amber DeBerry, Amy Fischer, Sterling Sylvester, and Patti Owen-DeLay

OFFICER: Lone Tree Police Sergeant Nunn

GUESTS:

Castle Rock Economic Development Council: Frank Gray, President/CEO
City of Lone Tree: Marissa Harmon, Mayor, and Austin Good, Assistant City Manager
Town of Parker: Bryce Matthews, Assistant Director - Planning

PUBLIC: Kim Carroll, Colbe Galston (staff), Kathy Dannemiller, Nancy Student, Robin Warnke (staff), Todd Warnke, Gary Wachter, and Lynne Wachter

PUBLIC COMMENTS:

Lynne Wachter: Speaking on behalf of “Enoch,” who could not be here, and is a resident of Douglas County. Objection to the book “You Are the Color,” its location in the library collection, how this material was acquired, and having adequate contrasting viewpoints.

Gary Wachter: Not a Douglas County resident. Objection to the book “You Are the Color.” Mr. Wachter feels unsafe in Douglas County due to violence towards Jewish people. Wants this book relocated to adult section.

Kim Carroll: Douglas County resident. Supports the book “You Are the Color” and its location in the collection. Supports board adding virtual access to meetings.

CONSENT AGENDA

1. Minutes February 25, 2026, Business Meeting
2. Budgeted Capital Expenditures
 - a. AV Upgrades
 - b. Castle Pines Library Carpeting

MOTION 26-03-01: McKinney moved and the motion carried unanimously to approve the February 25, 2026, minutes and the budgeted capital expenditures for Audiovisual Upgrades and Castle Pines Library Carpeting. Vail seconded the motion.

PRESENTATIONS:

- Castle Rock Economic Development Council President/CEO Gray

Gray praised the library for the value it provides in support of economic development, partnership, and shared resources such as databases and the expertise to navigate those resources. Gray specifically recognized the support and work of business librarian Colbe Galston.

- City of Lone Tree Mayor Harmon and Assistant City Manager Good

Mayor Harmon expressed gratitude for Douglas County Libraries and the partnership with the city. Harmon shared that Lone Tree hopes to see a second Douglas County Libraries location on donated land east of I-25 at the same size as the current library.

- Town of Parker Planning Assistant Director Matthews

Planning Assistant Director Matthews reviewed development happening in Parker that will lead to build-out. Development is moving to put the current library in Parker more in the epicenter of the downtown area of Parker. Parker is finalizing its 2050 Comprehensive Plan.

LIBRARY BUSINESS

No one declared a conflict of interest on any of the action matters below.

Action Items

- **Strategic Planning Task Force Update**

Vail shared that the Task Force is working with Pasicznyuk on formatting the retreat. The Task Force would like clarification on a couple of items.

Vail outlined four areas for a motion to move forward.

Nolan proposed that the whole board participate in working on strategic planning moving forward. Vail countered that Nolan's proposal is a second phase, and it is typical to have a task force do the work on behalf of a board. Board members discussed whether a plan should be developed by the entire board or whether the board be given one to consume as a starting point. Specifically at question is the role of the task force with the upcoming retreat.

MOTION 26-03-02: Vail moved and the motion carried four to three by roll call vote to confirm that the Strategic Planning Task Force, working in coordination with the Executive Director, will finalize the structure and content of the April 18 retreat; and the task force, Executive Director, and facilitator will align on how the

retreat will be conducted; and the retreat will be structured for the board to work through, refine, and align on a clear overall strategic direction and guiding structure for Douglas County Libraries; and the task force will continue through the May board meeting, at which time the board can confirm the appropriate structure for completing the next phase of the strategic planning process. McKinney seconded the motion.

Roll Call Vote

Watson – no
 Hampton – yes
 Vail – yes
 Nolan – no
 McKinney – no
 Windju – yes
 Kennedy – yes

The board continued to discuss how this process would look. Pasicznyuk asked for clarity on where the decision lies if alignment is not reached. The board affirmed that any conflict in decisions would come back to the board for a special meeting or vote.

- **Executive Director Midcycle Review Survey**

Nolan shared that trustees will be receiving an email for the midcycle review. The survey review is due back by April 15, 2026.

Executive Library Director Update

Pasicznyuk shared a virtual walk through of the new Sterling Ranch library. The first project approval hearing with Sterling Ranch community was held with no issue. There was an informal presentation to the county prior to its upcoming approval hearing. Again, with no concerns.

Pasicznyuk talked about policy around access and demand. The board discussed demand and selection in light of public comments around the book “You Are the Color,” agreeing that this method of collection selection and retention works. Windju expressed concern that policy was not followed, citing, in this case, not looking at reviews that were critical of the book.

PARTNER REPORTS

Partnership of Douglas County Governments

Vail reported that Marsha Alston, Youth Services Program Manager, gave an informative presentation.

Douglas County Youth Initiative (DCYI)

No report.

Douglas County Libraries Foundation

No report.

TRUSTEE COMMENTS AND QUESTIONS

Nolan thanked all the trustees for their service.

UPCOMING BOARD MEETINGS

- March-May 25, Strategic Planning Task Force, Zoom, Mondays as needed, 4:00 p.m.
- April 16, 2026, Executive Committee Meeting, Castle Pines Library, Castle Pines, 8:00 a.m.
- April 18, 2026, Annual Board Retreat, Castle Pines Library, Castle Pines, 9:00 a.m.
- April 29, 2026, Lone Tree Library, Lone Tree
 - Board Study Session, 4:00 p.m. (Dinner at 5:00 p.m.)
 - Board Business Meeting, 5:30 p.m.

ADJOURN

Nolan adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Ted Vail, Board Secretary
Minutes prepared by Patti Owen-DeLay
Approved

MEMO

To: Douglas County Libraries Board of Trustees

Date: April 29, 2026

From: Jill Corrente

Subject: Budgeted Capital Expense – LED Lighting upgrades

ISSUE:

Colorado State Law HB23-1161 (Clean Lighting Act) requires the phase-out of most mercury-containing fluorescent bulbs beginning in 2025. As a result, several Douglas County Libraries facilities must retrofit existing fluorescent lighting systems with high-efficiency LED fixtures.

DISCUSSION:

Colorado House Bill HB23-1161 (Clean Lighting Act) phases out the sale of most mercury containing fluorescent lamps beginning in 2025. As fluorescent bulbs are no longer available for replacement, facilities using these fixtures must transition to LED lighting systems.

The following Douglas County Libraries' locations currently utilize fluorescent lighting that will be impacted by this legislation:

- Highlands Ranch Library
- Parker Library
- Castle Pines Library
- Lone Tree Library

To comply with the law and maintain continued operation of these facilities, the existing lighting systems must be retrofitted with high-efficiency LED fixtures.

DCL received a proposal from Fransen Pittman (FP), the District's General Contractor, to perform the retrofit work across the four library locations. The proposal includes removal of existing fixtures, installation of LED lighting, and associated electrical work.

In addition to meeting state compliance requirements, upgrading to LED lighting will improve lighting quality while reducing long-term energy consumption and maintenance costs.

FINANCIAL IMPACT:

The total project cost is \$597,652, an increase over the \$516,150 initially authorized in the 2026 budget. The additional cost will be addressed through reallocations within the existing facilities budget. Savings from other projects that concluded under budget, along with certain work being completed in-house, will help offset the increased cost of the lighting improvements.

RECOMMENDATION:

We recommend that the Board approve the capital expenditure of \$597,652 to retrofit fluorescent lighting with high-efficiency LED fixtures at the Highlands Ranch, Parker, Castle Pines, and Lone Tree Libraries to comply with Colorado HB23-1161 (Clean Lighting Act).



DECISION MEMORANDUM

Project Information

Project Name: LED Lighting Upgrade
Project Stakeholder: Jill Corrente

Recommendation

We recommend Board approval of a \$597,652 capital expenditure to complete LED lighting retrofits at the Highlands Ranch, Parker, Castle Pines, and Lone Tree Libraries in compliance with Colorado HB23-1161 (Clean Lighting Act). Work will be performed by Fransen Pittman, DCL's General Contractor.

Project Background

Sourcing Approach

Procurement for the District's General Contractor was completed in 2023 through RFQ 231027CG. This project is being delivered through Fransen Pittman under that awarded contract.

Responding Vendors

Fransen Pittman

Project Details:

The project includes removal of existing fluorescent fixtures and installation of high-efficiency LED lighting at Highlands Ranch, Parker, Castle Pines, and Lone Tree Libraries, including associated electrical work.

Pricing is based on a proposal provided under the General Contractor contract. This is a one-time capital project with no ongoing term.

Approvals

Stakeholder: *Jill Corrente*

Capital Planning and Procurement Manager: *Andria Miller*

Budget Manager: *Crystal Bustillos*







Decision Memo- LED Lighting Upgrade- 2026

Final Audit Report

2026-04-20

Created:	2026-04-20
By:	Andria Miller (amiller@dclibraries.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAPwpVJ_99Px-PimY2KOM9uOxSaZGYnv3y

"Decision Memo- LED Lighting Upgrade- 2026" History

-  Document created by Andria Miller (amiller@dclibraries.org)
2026-04-20 - 3:17:41 PM GMT
-  Document emailed to Jill Corrente (jcorrente@dclibraries.org) for signature
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Signature Date: 2026-04-20 - 3:28:24 PM GMT - Time Source: server
-  Document e-signed by Jill Corrente (jcorrente@dclibraries.org)
Signature Date: 2026-04-20 - 3:37:31 PM GMT - Time Source: server
-  Agreement completed.
2026-04-20 - 3:37:31 PM GMT

MEMO

To: Douglas County Libraries Board of Trustees

Date: April 2026

From: Bob Pasicznyuk, Executive Director

Subject: Board Retreat Planning Summary and Next Steps

The Board met on Saturday, April 18, 2026, to further work around library planning, priorities, and strategy. Peak Facilitation's Heather Bergman assisted the Board. Bergman will send detailed notes that will be available via SharePoint. These are my recollections of overall Board commitments to further this work.

The Board will:

- The full Board will continue the work of planning, setting priorities, and strategy that was begun via task force.
- The Board will use study sessions (May, June, September, October, and December), Board Business Meetings, or other opportunities this year.
- The Board will work with the Executive Director to confirm, hone, and finalize the 3-5 Strategic Directions.
- Those strategic directions will describe desired outcomes the library will pursue and achieve in the next 3 to 5 years.

The Executive Director will lead staff to:

- Identify and gather data, ideas, and relevant information around the 3 to 5 strategic directions for Board consideration and action.
- Identify, define, and describe priority market segments for service growth and engagement.
- Identify, define, and describe action options in other areas of business tension.
 - a. Fiscal tradeoffs and the library's long-range financial plan,
 - b. Enhancements in customer experience,
 - c. The cost and delivery of digital content,

d. Next project options updating the library's facilities master plan

Toward a First Draft at Timing and Schedule

- April: The Board is setting aside that study session for their annual review of Board performance.
- May: The Board will review the strategic priorities, schedule, and work for the remainder of 2026. The Board will review a draft value statement from input from the retreat.
- June:
 - a. The Board will review the library's long-range financial plan.
 - b. The Board will also review cost per square foot estimates for future library projects or expansion.
- August: The Board's 2027 budget brief.
- September. The Executive will brief the board on national movements around regulation and negotiations for digital library content.
- October: The Executive will provide the board with options and information around market segments for growth.
- December: Budget Hearing. Other work TBD.

Board Action and Alternatives

1. No motion or action.
2. A move to discontinue the work of the Board's Strategic Planning Task Force, moving that work to the Board as outlined in this memo.
3. Different motion.

MEMO

To: Douglas County Libraries Board of Trustees

Date: April 29, 2026

From: Jill Corrente

Subject: Cybersecurity Update

ISSUE:

As part of our ongoing commitment to maintaining a secure and resilient IT environment and to meet the reporting requirements needed to maintain the increased cybersecurity sublimit with our property and liability insurance, we have conducted thorough evaluations of our current infrastructure.

DISCUSSION:

In compliance with requirements to maintain the current cybersecurity insurance sublimit coverage, the Board discussed the following during executive session:

- The district's current exposure to Personally Identifiable Information,
- Progress made to any recommendations or findings identified in the initial NetDiligence Quiet Audit cyber assessment, and
- Next steps to be taken over the next twelve (12) months regarding the district's cybersecurity

These discussions took place in executive session due to the sensitive nature of the information presented by DCL's IT Department.

RECOMMENDATION:

We affirm that we have met the requirements to maintain the current cybersecurity insurance sublimit coverage by discussing during executive session:

- The district's current exposure to Personally Identifiable Information,
- Progress made to any recommendations or findings identified in the initial NetDiligence Quiet Audit cyber assessment, and
- Next steps to be taken over the next twelve (12) months regarding the district's cybersecurity

MEMO

To: Douglas County Libraries Board of Trustees

Date: April 2026

From: Bob Pasicznyuk

Subject: Executive Library Director's Report

UPDATE REPORT:

Legislative Update.

The chatter around libraries in and around the legislative session concerns budget resources for rural and small community libraries. While these monies are essential to these communities, they play little to no role in our library budget. DCL's annual revenue from state and federal sources is not materially relevant.

Sterling Ranch Update.

The project is finished with design and is progressing through permits and approvals. The project remains in a positive financial position compared with the Board's original budget boundary of 21.6M. The project is still projecting construction to begin in July 2026.

Library Data Updates and Clarification

- Birthrates are projected to be lower across western nations, the U.S., and Colorado. But the State Demographer believes that Douglas County will continue to be an anomaly among communities with young families still being one of our largest demographic segments.
- While the Senior Market Segment is the fastest growing segment, its totals are projected to remain lower than other segments into the next decade.
- The Parker library is now our busiest location, edging out Highlands Ranch slightly in book transactions. Highlands Ranch remains the busiest library around storytime and young/family weekly events.

Virtual Meetings – Board Meeting Layout

The packet provides a memo detailing the room design layout to accommodate Board virtual meetings. No motion is required unless the Board wishes for a different design option or approach.

Citizen Review Request.

Received: 3/25/2026

Review Complete: 3/27/2026

Title: Sibylline by Melissa de la Cruz

Published: February 2026

Request: Relocate it from its young adult shelving location to the adult collection

Response: Moved the title to the adult collection for three reasons:

1. Consultation with staff subject matter experts about the author's work.
2. Consultation with peers – observed where other libraries assigned the title.
3. Consultation with reviews – sources are mixed with some support for the switch.

BOARD TALKING POINTS:

COMMUNITY PARTNERSHIPS Douglas County Libraries forms strategic and mutually beneficial partnerships with local businesses and community organizations. These offer all partners unique ways to reach and engage diverse audiences, promote their businesses and programs, provide entertaining and educational events, and fulfill strategic initiatives, as well as leverage resources. Partners include chambers of commerce, economic development councils, non-profit organizations, the Partnership of Douglas County Governments, and the Douglas County Youth Initiative.

WHERE'S DOLLY WEDNESDAY brings DCL and Dolly Parton's Imagination Library out to our small business community to support both mutual marketing and Imagination Library outreach efforts. The pilot promotion, Where's Dolly Wednesday's, was created to support small businesses in Douglas County while helping DCL continue to grow our Dolly Parton's Imagination Library registrations and engagement. Small businesses can work with our team to schedule a visit from a DCL storyteller and a life-size Dolly Parton cutout to have a special story time experience at their place of business.

AUTHOR EVENTS are another way we partner. DCL regularly hosts New YT bestselling, acclaimed regional, and local authors, to engage every kind of reader and connect our customers to the people responsible for their favorite books and stories. Author events accommodate 30-1,000 attendees, depending on the venue; events are held both in our branches and at other venues across the county. In 2025, we welcomed nationally acclaimed authors Taylor Jenkins Reid, Andrew McCarthy, Karin Slaughter, and C.J. Box, plus more than twenty bestselling and/or local authors such as Sandra Dallas, Mark Stevens, and Jade Presley. In 2026, just to share a few, we are excited to host Sandra Dallas, Alka Josie, Jack Carr and Liane Moriarty. See more at [DCL.org/Featured-Events/](https://www.dcl.org/Featured-Events/)

DIVISION UPDATES:

Community Engagement

Working on:

- Page to Stage is starting! This year's production (Ferdinand) has been met with great excitement in the scheduling phase. There are forty-seven performances scheduled to date with a few more interested schools. and I have a few other schools who are frantically trying to work their way on to the calendar. Performances started in April.
- A new exhibit, From the Archives: Stars, Stripes & Summit Views 150 Years in a 250-year Story will debut on April 11 at HI, CR, LT, and PA. The exhibit will be on display April 11-May 31.

- Volunteer Services has begun recruiting and filling new volunteer roles to support Brain Health Fitness and Play and Connect at each library location.
- Summer Reading promotions, including scheduling installations and large printing projects with vendors, determining prizes and associated design work, and beginning to review themes for 2027.

Completed:

- Completed work on an AI-generated April Fool's Day video ("Check Out the Weather"), which garnered good engagement on social media channels.
- Supported 3,523 total reservations in March for event and meeting room use.
- DCL for Business participated in the Young Entrepreneurs Lunch & Learn, hosted by the Town of Parker and the Parker Youth Commission. The event brought together 25 Colorado Early College students, Town staff, and local business leaders to discuss a variety of business topics. DCL led two breakout sessions focused on business planning and market research resources. During these sessions, key business concepts such as the importance of writing a business plan, identifying a target market, and conducting market research were discussed.

Customer Experience

Working on:

- Preparing for outdoor storytime and summer youth literacy services
- Recruiting for a variable part time customer experience associate to support staffing at Louviers to enhance customer experience and safety
- Partnering with Community Engagement and Collection Services teams to standardize and streamline display signage request process

Completed:

- Reconfiguring TLC (Teen Library Connection) focusing more directly on volunteer opportunities for high school students
- Launched Reading Buddies and Math Buddies at four branches
- Storytime Attendance in Q1 2026: 43,919, which is up more than 4.5 percent from Q1 2025

Finance

Working on:

- Quarterly Budget Meetings with Department Managers
- Budget development preparation
- Sterling Ranch Project Tracking

Completed:

- The 2025 Annual Report
- OneDCL Updates

Infrastructure Services

Working on:

Vibrant Collections:

- Evaluating collection needs for our new library
- Distributing summer reading prize books
- Distributing new non-trationals; including, pickleball sets, ChompSaws, and updated Wifi hotspots

Welcoming Facilities:

- Preparing to update lighting fixtures to LED bulbs
- Scheduling carpet replacement at Castle Pines Library
- Ordering parts for staff elevator modernization

Engaged Employees:

- Preparing for L.E.A.D (Leverage, Empower, Adapt, and Develop) session for library leaders – Crucial Conversations Part II
- Welcoming first participants in the Job Shadowing Program

Safe & Secure Buildings and Infrastructure:

- Preparing for May 1 launch of the new incident reporting system
- Piloting the new phone system in several locations
- Finalizing functional requirements for a new Integrated Library System (ILS)

Completed:

Engaged Employees:

- Midcycle performance conversations for all staff

Safe & Secure Buildings and Infrastructure:

- Fire drills at all locations
- Monthly cybersecurity training and quarterly phishing campaign for all staff
- Public elevator modernization

MEMO

To: Douglas County Libraries Board of Trustees

Date: April 29, 2026

From: Jill Corrente

Subject: Lone Tree Hybrid Board Meeting Project Update

SUMMARY:

Staff have been directed by the board to retrofit the Lone Tree Library Event Hall to accommodate hybrid board meetings that include livestreaming, recording, and virtual public comment. This project is ongoing in 2026, with implementation expected January 2027.

BACKGROUND:

Virtual access is the most convenient way citizens can use to participate in the democratic process of their library's governance, thwarting the friction points of time, health, weather, and transportation. To facilitate virtual access to DCL Library Board meetings, the Board approved the following motions at the 1/28/2026 board meeting:

MOTION 26-01-08: To authorize and direct library staff to purchase hardware, software, and services in support of virtual meeting access, not to exceed the budgeted amount of \$200,000.

MOTION 26-01-09: To direct staff to make all necessary preparations for virtual meetings so that citizens may attend and interact with the meeting with the same prerogatives and boundaries as "in-room" participants.

MOTION 26-01-10: To direct staff to record and archive Board Business Meetings when preparations are complete so that all citizens may view meetings at their convenience.

PROJECT UPDATE:

Staff are working with Fransen Pittman, DCL's preferred general contractor, to design AV upgrades in the Lone Tree Event Hall to accommodate hybrid Board meetings. The AV designer recommends a layout consisting of Board members in a U in front of the east wall of the Lone Tree Event Hall, facing the audience. Presenters and public comment would take place at a podium facing the board members. Any audience in attendance would be seated in rows at the back of the event hall facing the board members. The layout would allow in person and virtual attendees to hear and see all board members, presenters, and view all presentations.

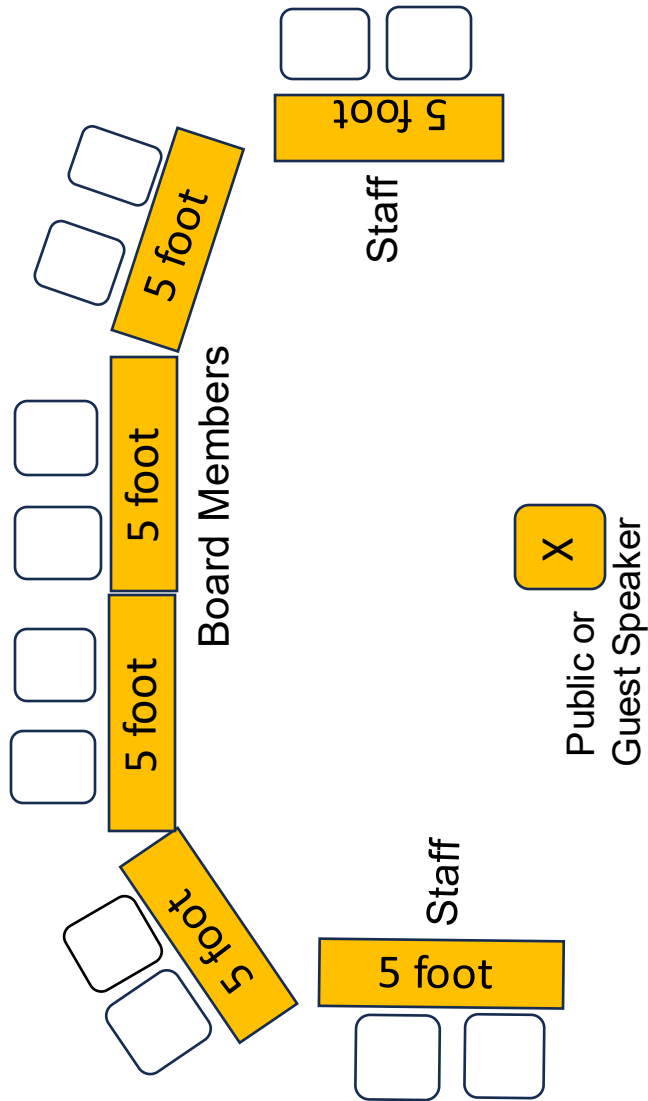
ATTACHMENTS:

Board Meeting Layout for Lone Tree Event Hall

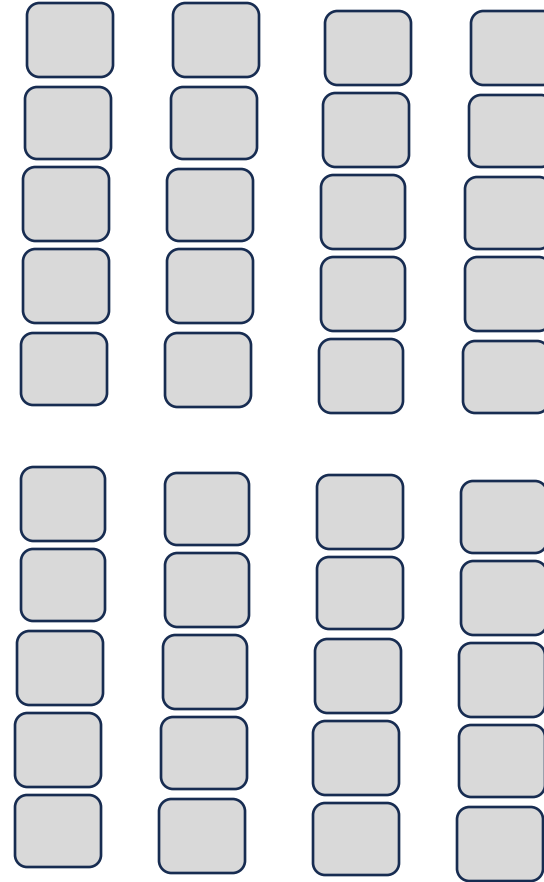
Library Board Meeting Setup

Lone Tree Library Event Hall

East Wall
AV Screen



Audience Seating



DOOR

DOOR

KEY: Podium and tables / X mic

Chairs If needed additional chairs – All set next to each other with 26" btwn rows and for aisles.

Barn Storage Room Doors

Coffee Cart

Sink Counter

Bottled Water

Room Size: 35.5' x 30.9'
Capacity 100
Layout seating 40 public + 12 board/staff