



Parker Library, Parker, CO  
Wednesday, August 29, 2018

**CALL TO ORDER** Presiding: Sean Duffy, President

**NOTICE** *This meeting was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws*

**ATTENDANCE**

**GUESTS** Fransen Pittman – John Pittman, Dave Eddy, Jeff Pittman

**PUBLIC COMMENTS**

**CONSENT AGENDA: MOTION:** Minutes Meeting June 27, 2018 and Special Meeting July 31, 2018 (*packet page 5*)

**EXECUTIVE LIBRARY DIRECTOR UPDATE** (*packet page 13*)

- PRESENTATION Inspiring a Love of Discovery (*packet page 22*)
- QUARTERLY REPORTS
  - Quarterly KPI (*packet page 25*)
  - Strategic Plan updates (*packet page 33*)
  - Quarterly Financial and Investment reports (*packet page 39*)

**DISTRICT BUSINESS** *Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.*

Capital Planning Committee (John Howe)

- James H. LaRue Renovations
  - **MOTION** To Amend Total Project Budget (*packet page 46*)
  - **MOTION** Contract Addendum for Guaranteed Maximum Price (*packet page 56*)
  - **MOTION** Alternates Selection (*packet page 72*)
- Castle Rock Property Management
  - **MOTION** Property Management Agreement (*packet page 75*)
- Philip S. Miller Renovations
  - **MOTION** To Amend Design Amount Budgeted for 2018 (*packet page 97*)
  - **MOTION** Philip S. Miller Design Build Contract (*packet page 98*)

### Executive Committee (Sean Duffy)

- **MOTION** Partnership of Douglas County Governments, Emergency Management IGA Amendments (*packet page 260*)
- **MOTION** Resolution Recognizing the service of Janiece Murphy (*packet page 275*)

### Human Resources Committee (Ron Cole)

- Trustee Reappointments

### **FOUNDATION REPORT** (John Howe)

### **TRUSTEE COMMENTS**

### **UPCOMING BOARD MEETINGS**

1. **Board Meeting**: September 26, 2018, Louviers Library, Louviers, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Executive Committee Meeting**: September 12, 2018, Castle Pines Library, 2<sup>nd</sup> Floor Conference Room, 12:00 p.m. – 1:30 p.m.
3. **Capital Planning Committee Meeting**: September 20, 2018, Lone Tree Library, Lone Tree, Event Hall, 10:30 a.m. – 11:30 a.m.
4. **Board Study Session**: September 20, 2018, Lone Tree Library, Lone Tree, Event Hall, 11:30 a.m. – 1:00 p.m.
5. **Human Resources Committee Meeting**: September 26, 2018. Louviers Library, Louviers, 5:30 p.m.

### **OTHER BOARD CALENDAR ITEMS**

1. **Partnership of Douglas County Governments Meeting**: September 19, 2018, Highlands Ranch, 7:00 a.m. – 9:30 a.m. (Ron Cole and Eleanor Brown)
2. **Douglas County Youth Initiative Meeting**: September 24, 2018, Youth Congress, Colorado State Capitol, 8:45 a.m. – 3:45 p.m. (John Howe)
3. **Colorado Association of Libraries Legislative Committee Meeting**: September 7, 2018, Denver Public Library Main Branch, 10:00 a.m.
4. **PDCG Elected Officials Reception**: November 8, 2018, Parker Library, Event Hall, 6:00 p.m. – 8:00 p.m.
5. **Foundation GALA**: September 28, 2018, Highlands Ranch Mansion, 6:00 p.m. – 11:00 p.m. (*Ticketed event*)

## **WHAT'S HAPPENING THIS QUARTER**

- Through August 29, 2018. Douglas County Libraries-Parker - **Movin' and Groovin' Family Video Challenge**: Patrons are invited to create a video that moves us to tears or laughter, inspires us with heart, or gets us groovin' to the beat.
- September 5, 2018. Lone Tree Arts Center - **New York Time's best-selling Author Craig Johnson** will be visiting Douglas County Libraries.

## **ADJOURN**