



Lone Tree Library, Lone Tree, CO
Wednesday, February 27, 2019

CALL TO ORDER Presiding: Sean Duffy, President

NOTICE *This meeting was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws*

ATTENDANCE

WELCOME NEW TRUSTEE(S): Meghann Silverthorn and Louise Wood

PUBLIC COMMENTS

CONSENT AGENDA **Pg.5**
Board members may request to have any item(s) removed from the consent agenda for further conversation by making that request when asked by the chair and stating the item number.

MOTION TO APPROVE CONSENT AGENDA

1.	Minutes – November 28, 2018	Pg.6
2.	BOCC Appointment/Reappointment Resolution	Pg. 10
3.	Resolutions of Recognition – Howe and Brown	Pgs. 11-12
4.	Designation of Board Public Notice Posting	Pg. 13
5.	PDCG, Emergency Disaster IGA Amendment	Pg. 14
6.	Closure – District Staff Day 2019	Pg. 18
7.	Closure – Lone Tree Library – Storybook Holiday	Pg. 19
8.	Routine Capital Expenditure – PC Replacement	Pg. 20

RECOGNITION OF RETIRING TRUSTEES

EXECUTIVE LIBRARY DIRECTOR UPDATE **Pg. 21**
Philip S. Miller Library Renovation

DISTRICT BUSINESS
Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.

Items removed from Consent Agenda (Sean Duffy) *If any – see above.*

Annual Meeting Items (Sean Duffy)

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- **MOTION TO ELECT:** Selection of 2019 Board Officers
 - President
 - Vice President
 - Treasurer
 - Secretary
- **MOTION TO APPOINT:** Annual Representative Opportunities
Board Liaisons (2 members):
 - Personnel for Director evaluation
 - Bylaws & Policies for Review of Potential Policy Changes**Selection of a Trustee for Representative Opportunities (1 member)**
 - Douglas County Youth Initiative
 - Colorado Association of Libraries Legislative Committee
 - Project Liaisons Highlands Ranch Library**Appointments Already in Place:**
 - Partnership of Douglas County Governments as Partnership Chair in 2019, the Board President will be the representative with the Vice President as back up.
 - Douglas County Libraries Foundation 2019 Representative is Ron Cole
 - Project Liaisons Philip S. Miller Library: John Beckwith / Lawrence Falter

Other Business Items (Sean Duffy)

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- **Broker Contract for Lease Negotiations** Pg. 45
- **Quarterly Investment Report** Pg. 54
- **Quarterly KPI Report** Pg. 55
- **State Auditor Letter** Pg. 63

FOUNDATION REPORT (Ron Cole)

TRUSTEE COMMENTS

UPCOMING BOARD MEETINGS

1. **Board Meeting**: March 27, 2019, Parker Library, Event Hall 7:00 p.m.
(Dinner at 6:30 p.m.)
2. **Board Study Session**: March 27, 2019, Parker Library, Event Hall 5:00 p.m. - 6:30 p.m.
3. **Board Annual Retreat**: March 9, 2019, Lone Tree Library, Event Hall, 8 a.m. - 5:00 p.m.

OTHER BOARD CALENDAR ITEMS

1. **Board Tour of Highlands Ranch Library:** March 7, 2019, James H. LaRue Library, Highlands Ranch, Lunch and tour, noon
2. **DCL Foundation Meeting:** April 22, 2019, Lone Tree Library, Event Hall, 11:30 a.m. – 2:30 p.m.
3. **Partnership of Douglas County Governments Meeting:** March 20, 2019, Town of Parker, 7:00 a.m. – 9:30 a.m.
4. **Douglas County Youth Initiative Meeting:** March 11, 2019, Douglas County Human Services Offices, 1st Floor Conference Room, 8:30 a.m. – 10:00 a.m.
5. **Colorado Association of Libraries Legislative Committee Meeting:** March 1, 2019, Denver Public Library Main Branch, 10:00 a.m.

WHAT'S HAPPENING THIS QUARTER

- **James H. LaRue Grand Opening Celebration:** Saturday, April 6, 2019, 8:45 AM – 4:00 PM
James H. LaRue Library - The opening celebration will begin with a formal ribbon cutting and small event before we open our doors on April 6, 2019 and continue with food and festivities planned throughout the day to highlight the new renovation at the James H. LaRue library.
- **Battle of the Books District Finals:** March 13, 2019, 6:00 PM, PACE Center, Parker
Battle of the Books is a bowl-style trivia tournament that's all about books, engaging hundreds of young minds every year. The program is active at Douglas County Libraries' Castle Rock, Highlands Ranch, Lone Tree and Parker locations. In 2019, forty-eight Douglas County schools have created teams in grades 3-6 to compete against each other in interschool battles culminating in the final tournament to determine districtwide champions for all of Douglas County.
- **Author Presentation Steve Berry:** Tuesday, March 5, 2019, 6:30 PM, Parker Library
NYT bestselling author Steve Berry will be talking about his newest in his Cotton Malone series: *The Malta Exchange*. <http://steveberry.org/> is the actual day his book hits the bookstore and libraries! Tattered Cover Book Store will be there with plenty of copies for sale for those interested. He is an excellent speaker, and his books are full of history. Part of the proceeds for this book will go to his foundation History Matters.
- **Author Presentation Lisa See:** Saturday, March 9 2019, 7:00 PM, Philip S. Miller Library
We are excited to host Lisa See with her brand-new book *The Island of Sea Women*. <https://www.lisasee.com/> This book takes place on Jeju Island which south of the Korean peninsula. It is the home of women divers or Haenyeo. Similar to her other books, *The Tea Girl of Hummingbird Lane* or *China Girls*, Lisa has carefully researched this area and has written another compelling story around family, history, and perseverance.

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