

HELD	Date: Wednesday, April 26, 2023
	Time: 4:00 p.m. The meeting was called to order at 4:12 p.m.
	Location: Highlands Ranch Library, Event Hall A
ATTENDANCE	Committee Members: Meghann Silverthorn, Terry Nolan and Suzanne Burkholder Silverthorn attended via telephone.
	Staff: Patti Owen-DeLay
	Public: None
	Guests: None
ABSENT	None

DISCUSSION ITEMS:

<p>Follow Up:</p> <ul style="list-style-type: none"> • District Services/Programs Policy • Media Policy • Lobbying Policy • Social Media Policy • Facility Naming Rights Policy • Closure Policy • Electronic Mail Policy • Risk Management Policy • Disposal of Personal Information Policy 	<ul style="list-style-type: none"> • District Services/Programs Policy - Remove • Media Policy – Add something about relationship between trustee and reporter – in Policy or Bylaws? • Lobbying Policy – no changes • Social Media Policy – no changes • Facility Naming Rights Policy – no changes • Closure Policy – advise board by December 1 of any closure for All DCL Staff training • Electronic Mail Policy – no changes • Risk Management Policy – add annual review with board • Disposal of Personal Information Policy – include destruction post records retention period
<p>Policies Under First Draft Review:</p> <ul style="list-style-type: none"> • None 	
<p>Bylaws – Clarification on correspondence sent to Board</p>	<p>Add board president is spokesperson to media, and when correspondence is to “Board of Trustees.” Board President will consult with other trustees as appropriate and able.</p>

ADJOURNMENT	The meeting was adjourned at 4:40 p.m.
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