

TO BE HELD / HELD	Date: Thursday, April 13, 2023
	Time: 8:00 a.m.
	Location: Castle Pines Library, 1 st Floor Conference Room
NOTICE	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
ATTENDANCE	Committee Members: Suzanne Burkholder, Terry Nolan, Meghann Silverthorn
	Staff: Bob Pasicznyuk and Patti Owen-DeLay Casie Cook joined the meeting at 9 a.m.
	Public: None
	Guests: None

DISCUSSION ITEMS:

<p>Board Meetings - Review of Agendas:</p> <ul style="list-style-type: none"> • Business Meeting • Board Retreat 	<p>Board Meeting Agenda Review:</p> <ul style="list-style-type: none"> • Pasicznyuk will be absent, Director, DeBerry will fill in. • Auditors will start with the opinion, and then do a 20-minute Executive Summary. • Discussed update to Request for Approval document to clarify type of unbudgeted request. • August location of Business Meeting will be at the new Castle Rock library. • Cook explained a 2021 audit comment on the Management Letter regarding the two areas auditors always look at because of the higher risk in those two areas. If there is risk in another area, that two would be called out. Nothing was found in either or any area. • Discussion on internal controls and audit. <p>Board Retreat Review:</p> <ul style="list-style-type: none"> • Possible conversation on Artificial Intelligence. • Possible conversation on Reaching out to the 30+% who don't use us and why – what do they want? • TO DO: Discuss 2018 Envirosell Report with the board. • Pasicznyuk reviewed his piece.
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<p>Follow up Items:</p> <ul style="list-style-type: none"> • DCLF conversation re: DCCF • Wellspring opportunity • National Library Week (4/23-29) • Status of Safety Audit • Grant opportunity for DCL update • Financial Audit update • Strip Mall Sale update 	<p>Discussed how Pasicznyuk will proceed with conversation with the library foundation. Offer non-financial support.</p> <p>-Should we look at opportunities for us partnering with employment relationships? Pasicznyuk is looking into this.</p> <p>-Suzanne will send a “thank you” on behalf of the board.</p> <p>-Started with a lot of physical items. Now we are doing training. Started with individual, physical safety and situational awareness. All employees will go through this training. This year, staff to know Standard Response Protocol. Staff going to Safety Summit.</p> <p>-We have supported Douglas County on seeking a mental health grant. Have done so, don’t know if county will get it.</p> <p>-Discussed above with board agenda review.</p> <p>-No offers yet on the property.</p>
<p>New Items:</p> <ul style="list-style-type: none"> • Kendrick Castillo book – library district will do a Kendrick book. 	<p>-Committee is looking to pursue things, and the library board is happy to consider the book. Silverthorn will ask for a timeline to have this on the board agenda.</p>

<p>ADJOURNMENT</p>	<p>The meeting was adjourned at: 9:35 a.m.</p>
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