

TO BE HELD / HELD	Date: Monday, November 21, 2022
	Time: 8:00 a.m. Vaughn called the meeting to order at 8:00 a.m.
	Location: Castle Pines Library, 1 st Floor Conference Room
NOTICE	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
ATTENDANCE	Committee Members: Board President Dawn Vaughn (Chair), Board Vice-President Suzanne Burkholder, Board Treasurer Rick LaPointe
	Staff: Executive Library Director, Bob Pasicznyuk and Executive & Culture Administrator, Patti Owen-DeLay
	Public: None
	Guests: None

DISCUSSION ITEMS:

<p>December Board Meetings - Agenda Review</p> <ul style="list-style-type: none"> • Study Session • Regular Board Meeting 	<p>Pasicznyuk and the committee discussed protocol for when public and/or staff giving public comment. Agendas will show staff attending as “staff” as part of the meeting agenda. Other staff attending will be doing so on their own time as public.</p> <p>Study Session Agenda - reorder discussion items Board Meeting Agenda - DCCF IGA keep on agenda for additional information. Pasicznyuk will include an update in his Executive Director’s report.</p>
<p>Executive Library Director’s Review Process Grid and Goals</p>	<p>Pasicznyuk has two things to get back to the board on:</p> <ol style="list-style-type: none"> 1. A communication goal 2. The volunteer goal <p>Pasicznyuk can include these items in his Executive Director’s report.</p> <p>Committee received and discussed the 2023 template and process document.</p>

Executive Library Director's Succession Plan	The committee talked about the draft document. The Annual Meeting agenda will include creating a committee to oversee this work. Suggests it includes the board president.
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ADJOURNMENT	The meeting was adjourned at: 9:50 a.m.
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