

<b>HELD</b>	<b>Date:</b> September 28, 2022
	<b>Time:</b> 5:00 p.m.
	<b>Location:</b> Lone Tree Library, Event Hall
<b>NOTICE</b>	This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:
<b>ATTENDANCE</b>	<b>Board Members:</b> Dawn Vaughn, Suzanne Burkholder, Jessica Kallweit, Terry Nolan, Meghann Silverthorn  Dan Danser joined the meeting at 5:12 p.m.
	<b>Staff:</b> Bob Pasicznyuk, Dave Anderson, Jill Corrente, Julianne Griffin, Patti Owen-DeLay
	<b>Public:</b> None
	<b>Guests:</b> None

**DISCUSSION ITEMS:**

<b>2023 Draft Budget</b>	Anderson reviewed the draft 2023 budget stating that for the second time in ten years, we will see a reduction in revenues. <ul style="list-style-type: none"> <li>• Overall 2023 revenue is 3.6% down from 2022 due to legislation lowering the assessment rate, and lower ownership taxes.</li> <li>• Expenses are still being analyzed to deal with the reduction in revenue. Proposed reductions do not affect customer service.</li> <li>• Reserves need to be used for the Castle Rock project and to ensure cash flow, so expenses do need to be reduced. Along with a philosophy to be fiscally frugal.</li> </ul>
<b>Employee Benefit Package</b>	Pasicznyuk and Corrente answered questions about employee participation in the benefits programs, premium costs, etc.
<b>Annual Audit</b>	Anderson answered questions about the proposed annual audit contract after conversation with the auditors to reduce the proposed cost increase.
<b>Safety at the Libraries</b>	Burkholder requested an update on the safety strategic response given the recent scare at Denver Public Library.

	<p>Pasicznyuk reported that Douglas County Sherriff's Office audited all library locations and gave recommendation for improving physical safety. There is a recommendation to align our procedures with first responder emergency protocol and language. An additional recommendation is to do preparedness drills.</p> <p>Based on discussion Pasicznyuk will:</p> <ul style="list-style-type: none"><li>• Create a safety plan</li><li>• Share the Sheriff's recommendation in a ranked order</li><li>• Timeline and costs for implementation</li><li>• Explore costs and possible volunteer model for armed security.</li></ul>
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<b>ADJOURNMENT</b>	The meeting was adjourned at 6:25 p.m.
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