

TO BE HELD / HELD	Date: Monday, July 18, 2022
	Time: 8:00 a.m. - 9:00 a.m. The meeting was called to order at 8:57 a.m.
	Location: Castle Pines Library, First Floor Conference Room
NOTICE	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
ATTENDANCE	Committee Members: Board President Dawn Vaughn (Chair), Board Vice-President Suzanne Burkholder, Board Treasurer Rick LaPointe
	Staff: Executive Library Director, Bob Pasicznyuk and Executive & Culture Administrator, Patti Owen-DeLay
	Public: None
	Guests: None

DISCUSSION ITEMS:

Kendrick Castillo - Naming or honoring opportunities discussion	<p>The committee discussed the opportunity and challenge in this conversation. The committee would like to have a special board meeting to:</p> <ol style="list-style-type: none"> 1. Move this to “official” board participation on Commissioner Laydon’s committee by Silverthorn, 2. Expand that participation by one additional trustee, if Laydon would agree. 3. Have Silverthorn and the other appointee speak to Laydon about the library’s role and expectations from both the library board and Laydon in these conversations. <p>The committee suggested moving the 7/27 informal breakfast to a special board meeting for this discussion.</p>
Executive Director Review Process discussion: - How did it go? - What we need for August?	<p>Updates to the updated review process packet:</p> <ol style="list-style-type: none"> 1. Matrix: Corrente to create matrix for ELD review with all columns. Likely that the criteria in the “Above and Beyond Achievement” column becomes the “Keep up the Good Work” column. Have in time for Executive Committee review at the meeting on August 8. 2. Survey:



	<ul style="list-style-type: none"> a. To include feedback on contractual requirements and goals. b. To be sent out with explanatory email, matrix, Bob’s self-evaluation and staff evaluation compilation. <p>3. Timeline updates:</p> <ul style="list-style-type: none"> a. Move first and last bullets on board survey from page 2 from August to September. b. Survey for board feedback with email explaining expectations goes out 9/1, due back from board members by 9/10, compilation by 9/15 for discussion by exec committee on 9/19. c. Add review of the ELD review process to the executive committee meeting in November d. Add review of the ELD process to the board meeting in December. e. Add review/reaffirm ELD current year goals in January by exec committee and board. <p>Add this as an informational piece to the Special Board Meeting.</p>
Upcoming Meetings	<p>August Board items coming up:</p> <ul style="list-style-type: none"> • Famli Act (2020 legislation) - this is coming as an action item for the board to either opt in or opt out the government program. • Douglas County Community Foundation - a request to give money in support of the Foundation • County-wide economic development council <p>Add this as an informational piece to the Special Board Meeting.</p>

ADJOURNMENT	The meeting was adjourned at: 9:40 a.m.
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