

DOUGLAS COUNTY LIBRARIES  
Board of Trustees Meeting  
April 24, 2019  
Highlands Ranch, CO

President Duffy called the regular meeting to order at 7:00 p.m.

This meeting was noticed and held in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

**MOTION 19-04-01:** Morris moved and the motion carried unanimously to approve the agenda as presented.

The following were present:

**TRUSTEES:** John Beckwith, Ron Cole, Sean Duffy, Lawrence Falter, Bob Morris, Meghann Silverthorn and Louise Wood

All trustees were present. A quorum was present.

**STAFF:** Bob Pasicznyuk, Dave Anderson, Tammy Goodwin and Patti Owen-DeLay

**GUEST:** Janeen Hathcock, Manager, Eide Bailly Auditors

**PUBLIC:** None

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES**

**MOTION 19-04-02:** Morris moved and the motion carried unanimously to approve the regular board meeting minutes of March 27, 2019, as presented.

**PRESENTATION**

**Annual Audit.** Hathcock, Eide Bailly Manager, presented results of the annual audit. See Annual Audit and Letter to Governance.

Hathcock reviewed the audit with the trustees.

Financial Statements: Prepared by district finance staff. Auditor gives an opinion on these Financial Statements. This opinion is an unmodified opinion, which is the best that you can receive.

Review of the audit highlights:

- A new GASB standard 75 came out during this audit period.
- The Highlands Ranch library renovation was a significant project in 2018.

- Revenue increased due to growth in both properties and property values.

### **EXECUTIVE LIBRARY DIRECTOR'S UPDATE**

Pasicznyuk reviewed potential changes that will come up in the next five years as a preface to talking about the current strategic planning. These changes have implications to budget, talent, spaces, brand and our metrics. Choices on how to use these spaces in the future present a wonderful opportunity to step into new possibilities. For instance, the intersection between play and education for adults could be a place we step into.

### **DISTRICT BUSINESS**

No one declared a conflict of interest.

**Lone Tree Hub.** The contract with the City of Lone Tree for transitional library service at the Lone Tree Hub is up for evaluation. Use at that location is too minimal to continue. In place of library service, the library would look at another type of library presence.

**MOTION 19-04-03:** Duffy moved and the motion carried unanimously to issue 60 days' notice to the City of Lone Tree, ceasing "limited library services" as provided by the intergovernmental agreement.

Proposed letter will be amended to include history and to copy City of Lone Tree Mayor and Town Council.

**Quarterly Financials.** Anderson reviewed the quarterly financials, including investments. Anderson noted a correction where "not" was missing on page 28 of 33 of the packet, paragraph two, first sentence. The sentence should read, "As of March 31, 2019, the District had **not** yet received \$15.4 million of the budgeted \$25.8 million in property tax revenues certified by the Douglas County assessor."

### **FOUNDATION REPORT**

Cole reported that the Foundation welcomed three new directors, all with solid backgrounds, at its recent meeting. Following the meeting, a strategic planning session was held and the group organized toward goals.

The annual gala is coming up in September and will be held at CU South Denver, a venue affording an opportunity for more attendees. Trustees are encouraged to attend and help with table sponsorship.

### **TRUSTEE COMMENTS**

Silverthorn appreciated the work and efforts done for the Highlands Ranch – James H. LaRue grand opening. All trustees concurred.

Additionally, Falter appreciated the presentation on the Castle Rock project.

Wood added there were many moments of delight.

Duffy called out having all the feedback from the event/project in the packet and how wonderful it was to share in what was being said.

**UPCOMING BOARD MEETINGS**

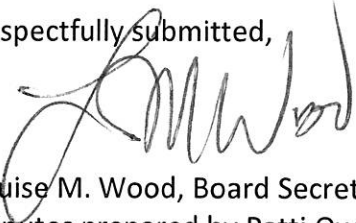
1. **Board Meeting**: May 29, 2019, Castle Rock – Philip S. Miller Library – Castle Rock Bank Meeting Room East, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Board Study Session**: May 29, 2019, Castle Rock – Philip S. Miller Library – Castle Rock Bank Meeting Room East, 5:00–6:30 p.m.
3. **Board Development Session**: May 9, 2019, Castle Pines Library, 1<sup>st</sup> Floor Conference Room, 8:30–11:00 a.m.

**OTHER BOARD CALENDAR ITEMS**

1. **Library Volunteer Appreciation**: April 29, 2019, Parker Library, 6:30–8:30 p.m. RSVP required.
2. **Partnership of Douglas County Governments Meeting**: May 15, 2019, Douglas County Government, DC Events Center, 7:00–9:30 a.m.

Duffy adjourned the meeting at 8:01 p.m.

Respectfully submitted,



Louise M. Wood, Board Secretary  
Minutes prepared by Patti Owen-DeLay

