

DOUGLAS COUNTY LIBRARIES
Board of Trustees Business Meeting
February 28, 2024
Castle Rock, CO

President Nolan called the business meeting to order at 5:30 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Rick LaPointe, Zach McKinney, Terry Nolan, Meghann Silverthorn, and Ted Vail

A quorum was present. Jessica Kallweit was absent, and the absence was excused.

STAFF: Bob Pasicznyuk, Julianne Griffin, Jesse Politi, and Patti Owen-DeLay

SECURITY: Castle Rock Police Officer Cantando

PUBLIC: None

PUBLIC COMMENTS: None

CONSENT AGENDA

1. Minutes January 31, 2024, Annual Meeting
2. Budget Capital Expenditures Threshold Approvals
 - a) Transport Bins
 - b) Shelving
 - c) Sorter Updates
 - d) Parker Playscape

Silverthorn requested that item #2 be removed from the consent agenda.

MOTION 24-02-01: Burkholder moved and the motion carried unanimously to approve the minutes of the January 31, 2024, annual meeting. LaPointe seconded the motion.

EXECUTIVE LIBRARY DIRECTOR'S REPORT

- Executive Library Director:
 - Pasicznyuk spoke about SB 24-049 that is still in committee and looks to set boundaries on book challenges for Colorado public libraries and schools.
 - Mitigation efforts at Highlands Ranch library are nearing completion.
 - Mitigation from the cyber event continues.

- Quarterly KPI Report – There is nothing that garners discussion or changes in practice.
- Quarterly Strategic Plan Report – Not discussed.
- Annual Volunteer Report – Not discussed.

Fourth quarter financials are reported as part of the annual audit report.

Pasicznyuk updated the board on possible legislation around property taxes.

LIBRARY BUSINESS

Items Removed from the Consent Agenda

Budgeted Capital Expenditures Threshold Approvals

- Transport Bins
- Shelving
- Sorter Updates
- Parker Playscape

Silverthorn had questions about the scope of the Parker playscape.

MOTION 24-02-02: Vail moved and the motion carried unanimously to approve the budgeted capital expenditures of transport bins for \$129,000; shelving for \$123,891; sorter updates for \$225,000; and Parker playscape for \$175,000. LaPointe seconded the motion.

Executive Committee Report

- Lone Tree Urban Renewal Authority (URA) IGA – No action needed until the URA IGA is received. Pasicznyuk will invite a Lone Tree representative to the March meeting.
- Second Public Comment – Deferred for now.
- Castle Rock Scientific & Cultural Facilities District – There was a request for the board to support this item being on the November ballot; however, the Executive Committee following board practice to not engage matters outside the library is not asking for action.

PARTNER REPORTS

Partnership of Douglas County Governments

No report.

Douglas County Youth Initiative (DCYI)

- Next meeting will be March 11.
- Expecting some request for additional funding.
- DCYI will be presenting to the Partnership on March 20.
- April 8 is the selection date of ten youth award recipients, with the Outstanding Youth Award ceremony on 4/29 at 6 p.m.

Urban Libraries Council (ULC)

- Haven't met since last report.
- Next meeting is April.

Douglas County Libraries Foundation

No report.

TRUSTEE COMMENTS

No comments.

UPCOMING BOARD MEETINGS

- **Board Executive Committee:** March 14, 2024, Castle Pines Library, 8:00 a.m.
- **Board Study Session:** March 27, 2024, Philip & Jerry Miller Library at Castle Rock, 4:00 p.m.
- **Board Business Meeting:** March 27, 2024, Philip & Jerry Miller Library at Castle Rock, 5:30 p.m. (Dinner at 5:00 p.m.)

OTHER MEETINGS

- **Partnership of Douglas County Governments:** March 20, 2024, Douglas County School District, Castle Rock, 7:00 a.m. breakfast, 7:30 – 9:30 a.m. meeting

ADJOURN

Nolan adjourned the meeting at 6:22 p.m.

Respectfully submitted,
Suzanne Burkholder, Board Secretary
Minutes prepared by Patti Owen-DeLay
Approved by motion 24-03-01, March 27, 2024