

TO BE HELD / HELD	Date: Monday, April 18, 2022
	Time: 8:00 a.m. - 9:00 a.m. The meeting was called to order at 8:05 a.m.
	Location: Castle Pines Library, First Floor Conference Room
NOTICE	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
ATTENDANCE	Committee Members: Interim Board President Dawn Vaughn (Chair), Board Vice-President Suzanne Burkholder, Board Treasurer Rick LaPointe
	Staff: Executive Library Director, Bob Pasicznyuk and Executive & Culture Administrator, Patti Owen-DeLay
	Public: None
	Guests: None

DISCUSSION ITEMS:

Monthly regular board meeting - agenda review	Add Study Session update.
Monthly board study session - agenda review	Succession discussion will be in open meeting as it is just general planning.
Executive Directors Review process	<p>Pasicznyuk overviewed his proposed 2022 goals.</p> <p>Committee comments:</p> <ul style="list-style-type: none"> • Goal 2 - identifies specificity to the contractual goal of managing the library. • How are these measured? (These are mostly done, not done, with quarterly check-ins.) • What are the end results that are being sought? • Where are we with KPI? (Quarterly the board gets a KPI report. The item in the KPI that's not tracking right now, is attendance and a lot of the work plan is to rebuild attendance to 2019.) • Professional Development is missing for Bob. What about staff not being aware of what goes on with the library. (Supervisor conversations might be the next iteration after Executive Exchange. We are planning to talk about succession at this month's study session.)

	<p>Review Process:</p> <ul style="list-style-type: none"> • Quarterly informal conversations • Board garners key staff input in July for August • Review rating annually - <ul style="list-style-type: none"> August - Bob submits feedback to goals to board, executive session - goals, staff feedback, rating template and deadline September - informal quarterly / board discuss review and come to consensus October - board discuss review and next goals with Bob • Contractual renewal calendared <p>For executive session - Goals: anything added or removed? Possible goal 5 for succession. Discuss timeline and activities.</p>
<p>May Executive Committee meeting conflict</p>	<p>Changed to May 9 from May 16.</p>

<p>ADJOURNMENT</p>	<p>The meeting was adjourned at: 10:40 a.m.</p>
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