

<b>HELD</b>	<b>Date:</b> February 14, 2022
	<b>Time:</b> 8:00 a.m.
	<b>Location:</b> Castle Pines Library, First Floor Conference Room
<b>NOTICE</b>	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
<b>ATTENDANCE</b>	<b>Committee Members:</b> Interim Board President, Dawn Vaughn (Chair), Interim Board Vice-President, Terry Nolan and Board Treasurer, Suzanne Burkholder
	<b>Staff:</b> Executive Library Director, Bob Pasicznyuk and Executive & Culture Administrator, Patti Owen-DeLay
	<b>Public:</b> None
	<b>Guests:</b> None

**DISCUSSION ITEMS:**

<b>Board Annual Meeting</b>	<p>Review of Agenda</p> <ul style="list-style-type: none"> <li>• Ballot Voting Process - to be discussed and decided at the board meeting</li> <li>• Executive Session - Executive Library Director's Contract - Personnel Committee is working on draft for review and discussion</li> <li>• Proceed Request for new Castle Rock Library - From Capital Planning Committee, final step and update of amendments to the contract with timelines, etc.</li> <li>• PC Replacements - Budgeted Capital Expenditure - Reviewed by Personnel Committee, coming to board for approval as a budget capital expense over \$50,000</li> <li>• Update to Closure Policy - Proposed to allow for early closures, or late openings when we have library events</li> </ul> <p>Board Retreat - Schedule the retreat as a single block of time versus doing it in pieces. Endeavor to find a time that all trustees can attend</p>
<b>Board Study Session</b>	<p>Review of Agenda</p> <p>General Counsel Linda Glesne will present and discuss with the board:</p> <ul style="list-style-type: none"> <li>• Open Meeting Law - understanding and compliance</li> <li>• Committees - Pros and Cons / Recommendation - for discussion as an item for board decision at the board meeting</li> <li>• Voting by Ballot - for board discussion as an item for board decision at the board meeting.</li> </ul>
<b>Trustee / Board Evaluation</b>	<p>Include in the retreat.</p>

<b>Board Re-appointments / Appointments Update</b>	Onboarding for Burt and LaPointe and Recognition for Cole & Wood. The committee was updated on the status of onboarding.
<b>COVID Update</b>	Status - no discussion
<b>Capital Committee Update</b>	From 2/9 meeting - items on board agenda discussed above.
<b>Personnel Committee Update</b>	From 2/10 meeting -Executive Library Director contract - The Personnel Committee reviewed the current draft for discussion with legal counsel at next week’s board meeting. Suggested updates to draft included align compensation evaluation rubric to new district performance management rating, include non-appropriation, include range limits, how range is determined, and update nomenclature from HR Committee to “appropriate board body.” Draft contract is topic for Executive Session with legal counsel and then subsequent board decision on action.

<b>ADJOURNMENT</b>	The meeting was adjourned at: 10:30 a.m.
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