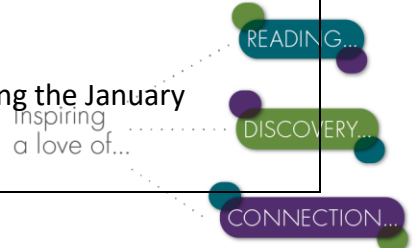


<b>HELD</b>	<b>Date:</b> January 18, 2022
	<b>Time:</b> 8:00 a.m.
	<b>Location:</b> Castle Pines Library, First Floor Conference Room
<b>NOTICE</b>	<i>This meeting was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following members present:</i>
<b>ATTENDANCE</b>	<b>Committee Members:</b> Interim Board President, Dawn Vaughn (Chair), Interim Board Vice-President, Terry Nolan and Board Treasurer, Suzanne Burkholder
	<b>Staff:</b> Executive Library Director, Bob Pasicznyuk and Executive and Culture Administrator, Patti Owen-DeLay
	<b>Public:</b> None
	<b>Guests:</b> None

**DISCUSSION ITEMS:**

<b>Board Re-appointments / Appointments Update/Status</b>	<ul style="list-style-type: none"> <li>• Current status of appointments/reappointments There were second interviews last Friday by the Board of County Commissioners, something will be shared by their staff this week regarding their intentions for appointment(s) on 1/25.</li> <li>• Plan for discussion with Board of County Commissioners regarding appointment timing and process. Bob will send a memo to Doug DeBord, County Manager outlining the needs we see for the process. DeBord requested this memo.</li> </ul>
<b>January Board Annual Meeting</b>	<ul style="list-style-type: none"> <li>• Review of Agenda No annual meeting. Proposing to hold a study session instead to give general updates and to have legal counsel share information on Colorado Open Meeting law.</li> <li>• Potential issues with quorum If appointments don't happen on 1/25 and/or new appointments cannot make the meeting on 1/26, we may not have a quorum.</li> </ul> <p>The committee recommends cancelling the January meetings.</p>



<b>January Board Study Session</b>	<ul style="list-style-type: none"> <li>• Is there a need for this study session? No, cancel.</li> </ul>
<b>COVID Update</b>	<ul style="list-style-type: none"> <li>• Current status of Public Health Orders and Services We are open with full services.</li> <li>• Current status of any issues affecting DCL operations One location is under a mask mandate for staff. Staff numbers affected or under suspicion of COVID continue to trend down.</li> </ul>
<b>Legal Counsel Update</b>	<ul style="list-style-type: none"> <li>• Current Status on contract with new counsel Pasicznyuk met with the District's General Counsel, Linda Glesne. Glesne and the firm is now officially our new counsel.</li> <li>• Schedule counsel to present on Colorado Open Meeting Law Plan for February Study Session.</li> </ul>
<b>Capital Committee Update</b>	<ul style="list-style-type: none"> <li>• Current status on Castle Rock Rebuild Project January 27 meeting with Fransen Pittman to review financials, timelines, and 100% construction documents. Still planning for a late March groundbreaking.</li> </ul>
<b>Personnel Committee Update</b>	<ul style="list-style-type: none"> <li>• Current status on Executive Library Director's Contract and Contract Amendment Danser recommends that the contract be amended for review process be included in the term of the contract. Danser is drafting language he will send to Pasicznyuk.</li> </ul>
<b>Annual Auditor Review</b>	<ul style="list-style-type: none"> <li>• Burkholder met with auditor as part of annual audit. Some considerations: <ul style="list-style-type: none"> <li>- Cyber Threats</li> <li>- Whistleblower Process</li> </ul> </li> </ul>

<b>ADJOURNMENT</b>	The meeting was adjourned at: 9:15 a.m.
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