

DOUGLAS COUNTY LIBRARIES
Board of Trustees Regular Meeting
May 25, 2022
Roxborough, Colorado

President Vaughn called the regular meeting to order at 7:00 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

Update to the agenda:

MOTION 22-05-01: Danser moved and the motion carried unanimously to add the approval of the Board 2022 goals and a conversation on trustee appointments to the meeting for discussion and any needed action. Nolan seconded the motion.

The following were present:

TRUSTEES: Suzanne Burkholder, Daniel Danser, Rick LaPointe, Terry Nolan, Meghann Silverthorn, and Dawn Vaughn

Suzanne Burkholder and Meghann Silverthorn attended by telephone.
Jessica Burt was absent. The absence was excused.

A quorum was present.

STAFF: Bob Pasicznyuk, Dave Anderson, Patti Owen-DeLay, and Lisanna Parkhurst

PUBLIC COMMENTS

CONSENT AGENDA: Consisting of the April 27, 2022, minutes and nomination of Patti Owen-DeLay to the Colorado Special Districts Insurance Pool Board.

MOTION 22-05-02: LaPointe moved and the motion carried unanimously to approve the consent agenda, consisting of the regular meeting minutes of April 27, 2022, and the nomination of Patti Owen-DeLay to the Colorado Special District Insurance Pool Board. Danser seconded the motion.

EXECUTIVE LIBRARY DIRECTOR'S REPORT

Pasicznyuk reported on the Castle Rock project:

- The foundation contractor is on-site and doing test borings for an early June boring of the foundation piers.
- Blacktop hasn't been ordered because of the petroleum prices. This is being watched.

In August the project will be far enough in that a financial report will show where project contingency dollars stand.

Pasicznyuk also reported:

- Summer Reading kicks off on June 4 as the biggest district program of the year.
- Several years ago, the library partnered with other libraries across the country to do unexpected events. Douglas County Libraries joined forces with craft breweries and coffee shops, doing a brew tour. The popularity was so high we are reprising the brew tour this summer.

Vaughn asked about the property tax legislation mentioned in the Executive Library Director's report. Pasicznyuk stated that if there is backfill of 90% as stated, the district is unlikely to lose much in property tax revenue. The caveat is if the state cannot fund the backfill due to a recession. Time will tell how our revenue will be impacted.

DISTRICT BUSINESS

No trustees declared a conflict of interest with any items in front of the board for discussion or action.

Quarterly Reports

- First Quarter Financials
Anderson reviewed the first quarter financials.
- First Quarter Key Performance Indicators (KPI)
The board requested KPI definitions so they can understand the meaning behind what they are seeing.
- First Quarter Strategic Plan
Pasicznyuk reviewed the first quarter strategic plan report and shared information on the security audit with Douglas County Sheriff's Department.

Bylaws Review Task Force

Silverthorn reported that the task forces will be meeting on Friday and will have a status report at the next meeting.

Board Goals

MOTION 22-05-03: LaPointe moved and the motion carried unanimously to approve the 2022 Board Goals as presented. Nolan seconded the motion.

Douglas County Libraries Trustee Board 2022 Goals

1. The Trustee Board will follow the approved timeline to complete the Executive Library Director's evaluation by October 26, 2022, as per contractual obligations.
2. An appointed task force will meet as needed to update the DCL Bylaws and present to the Trustee Board by August 2022.
3. The DCL policies will be reviewed by an ad hoc committee appointed by the Trustee Board to make recommendations for updates to the DCL Policy Manual and present to the DCL Trustee Board by June 2023.

MOTION 22-05-04: Vaughn moved and the motion carried unanimously to appoint Silverthorn, Nolan and Burkholder as the ad hoc Policy Review Committee. Danser seconded the motion.

Trustee Appointment Conversation

The discussion on trustee appointment timing was tabled until June, awaiting results of Pasicznyuk's conversation with County Manager, Doug DeBord.

REPORTS

Partnership of Douglas County Governments (PDCG)

Nolan reported that he, Burkholder and Vaughn attended. There was an impressive presentation on homelessness in Douglas County. Vaughn noted that 96% of homeless in Douglas County are not Douglas County residents. Burkholder shared that there seems to be a comprehensive and extensive list of solutions being offered and that Douglas County Libraries can be a partner in town halls.

Douglas County Youth Initiative (DCYI)

LaPointe reported on two highlights: 1. Commissioner Laydon is taking over as chair; 2. Councilman Rivera from Parker is looking for an increase in the budget to hire another staff member to deal with school truancy. It was noted that the DCYI has a surplus of funds larger than their annual expenditures.

Urban Libraries Council (ULC)

Silverthorn is involved with the search for a new ULC director.

FOUNDATION REPORT

Vaughn highlighted aspects of the annual report required from the Foundation to the library board.

Board members are asked to donate a bottle of wine to the 2022 Foundation Gala, in addition to attending the Gala or 2022 Family Fete.

TRUSTEE COMMENTS

Nolan asked about the next step for the Policy Committee. Owen-DeLay will schedule a planning meeting prior to the June board meeting.

LaPointe congratulated Owen-DeLay on the appointment to the Colorado Special Districts Insurance Pool Board.

UPCOMING BOARD MEETINGS

1. **Board Executive Committee Meeting:** June 6, 2022, Zoom, 8:00 a.m.
2. **Board Executive Committee Meeting:** June 20, 2022, Castle Pines Library, 8:00 a.m.
3. **Board / Foundation Dinner:** June 29, 2022, Parker Library, 6:00 p.m.-7:00 p.m.
4. **Board Regular Meeting:** June 29, 2022, Parker Library, 7:00 p.m.

OTHER BOARD CALENDAR ITEMS

1. **Partnership of Douglas County Governments Meeting:** July 20, 2022, Town of Parker, PACE Center, 7:00 a.m.-9:30 a.m.

ADJOURN

Vaughn adjourned the meeting at 8:50 p.m.

Respectfully submitted,



Terry Nolan, Board Secretary

Minutes prepared by Patti Owen-DeLay

